

New Customer Implementation Forms - Brokerage



GLOBAL
LOGISTICAL
CONNECTIONS, INC.

Dear Recipient,

Below you will find the list of the required forms to be completed as part of our new customer implementation and on-boarding process.

All forms are designed to be completed electronically. Required documents are as follows:

- **Customs Power of Attorney (POA)**
 - *This document contains detailed instructions about how to fill out the POA.*
- **All risk insurance with coverage benefits**
 - *This document will give you an introduction of the coverage and benefits to our All Risk insurance service. This information will be used to set up your profile in the system for operational, administrative, and billing purposes.*
- **New customer form**
 - *This information will be used to set up your profile in the system for operational, administrative, and billing purposes.*
- **Milestone / Online web portal tracker system**
 - *This information will be used to set up your automatic email statusnotification and our online web portal TRACKING system.*

Please complete and return the forms, email them to your GLC Representative.

Thank you in advance.



Customs Power of Attorney (POA) Instructions

Please read carefully and use the following instructions to complete the POA form:

- (1) Type or print your IRS #. (EIN - Employer ID # or SSN - Social Security # as applicable). If importing under a Customs Assigned Number, that number must appear on the POA.
- (2) Check the appropriate business entity.
- (3) Type or print the full name of the Individual, Partnership, Corporation (as it appears on corporate records), Sole Proprietorship, or Limited Liability Company.
- (4) Type or print the appropriate business entity checked in (2) above.
- (5) Type or print the state in which you reside or are incorporated.
- (6) Type or print the complete address at which you conduct business, including city and state.
 - a. **Individuals:** Enter the legal residence of the person named in (3) above.
 - b. **Corporations, Limited Liability Companies, Partnerships and Sole Proprietorships:** Enter the corporate business address or the principal place of business of the company listed in (3) above.
- (7) Type or print the full name of the Individual, Partnership, Corporation (as it appears on corporate records), Sole Proprietorship, or Limited Liability Company.
- (8) Type or print **the name of the person duly authorized to execute the POA.**
 - a. **Corporation:** Corporate Officer empowered to grant POA on behalf of the corporation. **If other than a Corporate Officer, a Delegation of Authority must accompany the POA** (19 CFR 141.37).
 - b. **Partnership:** Any partner authorized to execute the POA. POA's for Partnerships and Limited Partnerships or LLP's **must be accompanied by a copy of the partnership agreement** [19 CFR 141.39(a)(2)].
 - c. **Limited Liability Company:** Designated Member, Managing Member or the Designated Person, **a Delegation of Authority must accompany the POA.**
 - d. **Sole Proprietorship:** The owner of the company named in (3) above.
 - e. **Individual:** The person named in (3) above.
- (9) Sign the POA: Signature must belong to the individual in (8) above.
- (10) Type or print signatory's title.
- (11) Type or print signatory's phonenumber.
- (12) Type or print signatory's e-mailaddress.
- (13) Enter the effective date in the following format: month/day/year.

If importing as an Individual, you must review the Individual Certification on Page 2 of the Power of Attorney and provide additional information.

****All Foreign Powers of Attorney from China require the Company CHOP to be stamped on the POA. ****



Acceptable POA Signatories:

Corporation:

President
Executive Vice President
Corporate Secretary
Treasurer
Chief Executive Officer
Chief Financial Officer
Chief Information Officer
Chief Operating Officer

Sole Proprietorship:

Owner

Limited Liability Company (2 Types):

Member Managed LLC:

- Member/Owner

Manager Managed LLC:

- Manager(s) Only
- Member/Owner CANNOT sign

Partnership (2 Types):

General Partnership:

- Generally *all* Partners have authority to sign
- Need the names of all Members of the Partnership
- One Member of the Partnership may execute the POA
- A copy of the Partnership agreement must accompany the POA

Limited Partnership:

- Only the General Partners have authority to sign
- Need the names of all General Partners who have authority to bind the firm unless the Partnership agreement provides otherwise
- One General Partner of the Partnership may execute the POA
- A copy of the Partnership agreement must accompany the POA

Customs Power of Attorney

Designation as Export Forwarding Agent

Acknowledgement of Terms & Conditions of Service

- (1) IRS / Customs Assigned Number / Social Security Number _____
- (2) Check Appropriate Business Entity:
- ☐ Individual ☐ Corporation ☐ Limited Liability Company ☐ Sole Proprietorship
- ☐ General Partnership ☐ Limited Liability Partnership

KNOW ALL MEN BY THESE PRESENTS: That, (3) _____ (“Grantor”) doing business as a (4) Select _____ under the laws of the State of (5) Select _____, residing or having a principal place of business at (6) _____, hereby constitutes and appoints **GLOBAL LOGISTICAL CONNECTIONS, INC.** (“Grantee”) its officers, employees, and/or specifically authorized agents, to act for and on its behalf as a true and lawful agent and attorney of the Grantor for and in the name, place and stead of said Grantor, from this date, in the United States (the “territory”) either in writing, electronically, or by other authorized means, to:

Make, endorse, sign, declare, or swear to any customs entry, withdrawal, declaration, certificate, bill of lading, carnet or any other documents required by law or regulation in connection with the importation, exportation, transportation, of any merchandise in or through the customs territory, shipped or consigned by or to said Grantor;

Perform any act or condition, which may be required by law or regulation in connection with such merchandise deliverable to said Grantor; to receive any merchandise;

Make endorsements on bills of lading conferring authority to transfer title; make entry or collect drawback; and to make, sign, declare, or swear to any statement or certificate required by law or regulation for drawback purposes, regardless of whether such document is intended for filing with Customs;

Sign, seal, and deliver for and as the act of said Grantor any bond required by law or regulation in connection with the entry or withdrawal of imported merchandise or merchandise exported with or without benefit of drawback, or in connection with the entry, clearance, lading, unlading or navigation of any vessel or other means of conveyance owned or operated by said Grantor, and any and all bonds which may be voluntarily given and accepted under applicable laws and regulations, consignee’s and owner’s declarations provided for in section 485, Tariff Act of 1930, as amended, or affidavits or statements in connection with the entry of merchandise;

Sign and swear to any document and to perform any act that may be necessary or required by law or regulation in connection with the entering, clearing, lading, unlading, or operation of any vessel or other means of conveyance owned or operated by said Grantor;

Authorize other Customs Brokers duly licensed within the territory to act as Grantor’s agent; to receive, endorse and collect checks issued for Customs duty refunds in Grantor’s name drawn on the Treasurer of the United States; if the Grantor is a nonresident of the United States, to accept service of process on behalf of the Grantor;

And generally to transact Customs business, including filing of claims or protests under section 514 of the Tariff Act of 1930, or pursuant to other laws of the territories, in which said Grantor is or may be concerned or interested and which may properly be transacted or performed by an agent and attorney;



Giving to said agent and attorney full power and authority to do anything whatever requisite necessary to be done in the premises as fully as said Grantor could do if present and acting, hereby ratifying and confirming all that the said agent and attorney shall lawfully do by virtue of these presents;

This power of attorney to remain in full force and effect until notice of revocation in writing is duly given to and received by grantee (if the donor of this power of attorney is a partnership, the said power shall in no case have any force or effect in the United States after the expiration 2 years from the dates of its execution);

Appointment as Forwarding Agent: Grantor authorizes the above Grantee to act within the territory as lawful agent and sign or endorse export documents (i.e. commercial invoices, bill of lading, insurance certificates, drafts and any other document) necessary for the completion of an export on Grantor's behalf as may be required under law and regulation in the territory and to appoint forwarding agents on Grantor's behalf;

If you are the importer of record, payment to the broker will not relieve you of liability for customs charges (duties, taxes, or other debts owed CBP) in the event the charges are not paid by the broker. Therefore, if you pay by check, customs charges may be paid with a separate check payable to the "US Customs and Border Protection" which will be delivered to CBP by the broker.

Grantor acknowledges receipt of **Global Logistical Connections, Inc** Terms & Conditions of Service governing all transactions between the Parties.

Signatory certifies that he/she has full authority to execute this power on behalf of the Grantor.

IN WITNESS WHEREOF, the said (Full Name of Company - "Grantor") (7)

caused these presents to be sealed and signed:

(Complete Printed Name of Signer) (8)

(Signature of Signer) (9)

(Capacity of Signer) (10)

(Phone Number of Signer) (11)

(e-mail address of Signer) (12)

(Date) (13)

Per Customs Regulation 19 C.F.R. 111.36(c)(3), I confirm this Power of Attorney is being completed by an approved signatory authorized to sign on behalf of the entity acting as the Importer of Record. I confirm that I am NOT a freight forwarder or unlicensed third party acting on behalf of the Importer of Record.

Please email completed Power of Attorney to customscompliance@glc-inc.com.

Individual Certification

Individuals that are importing into the United States are required to provide 1 of the 3 additional requirements below in addition to completing the Power of Attorney form:

Have the POA notarized by someone other than yourself (see page 3)

Provide 1 copy of the below forms of identification:

- Government issued ID ex. Driver's license, State issued ID, Passport, Work Visa, Green Card, DOD or Military ID cards

If the above forms of identification are not available, we need 2 of the below forms:

- Front and Back of Social Security Card
- Copy of Birth Certificate
- Mail showing your name and address
- Tax Return



State of _____)

County of _____)

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document: _____
name(s) of principal(s)

Date: _____

Signature of Notary

Printed Name of Notary

(seal)

My commission expires: _____



Dear Customer,

We thank you for selecting **Global Logistical Connections, Inc.** for your company's transportation needs. We pride ourselves in our commitment to professionally handle your shipment and will do everything within our power to make sure your shipment is delivered in perfect condition.

You should be aware, however, that circumstances outside of our control could damage your shipment while in transit. We, therefore, recommend you purchase **All Risk Cargo insurance** to cover your shipment while in transit.

Your shipment should be insured for its full CIF value, Cost of Goods---Insurance---Freight, plus 10%; this will insure that your company's total financial exposure is covered against any physical loss or damage during transit.

Please note that all transportation carriers limit their liability to amounts that simply won't cover the full financial exposures involved with your shipment. For example:

- ❑ Domestic transportation carrier's limit can be as low as .50 Cents per lb.
- ❑ International Air carriers limit is \$20.00 per Kilo
- ❑ International Ocean carriers limit is \$500 per shipping unit

In certain circumstances these carriers could have no liability to your shipment at all. For example:

- ❑ The delivery receipt was signed clean.
- ❑ The loss was a result of an Act of God or a strike or riot.

Global Logistical Connections, Inc. is pleased to confirm we can provide "All Risk" Cargo Coverage. Highlights of our insurance program are:

- ❑ **"All Risk" Cargo Coverage Cost \$0.55/\$100 of value (based on cost, freight + 10%) with a \$75.00 min.**
- ❑ Covers from Warehouse to Warehouse
- ❑ Storage Coverage Extensions as required
- ❑ Worldwide Network of Claim Settling Agents
- ❑ Negotiable insurance certificates as required by letters of credit
- ❑ A Professional Claims Processing Office, International Bond and Marine Brokerage, Ltd., who will represent you in the settlement of a claim
- ❑ Financially Sound Insurance Carriers
- ❑ Claims Control and Risk Management Services through our insurance partner, International Bond and Marine Brokerage, Ltd.
- ❑ A claims processing computer system with full automation of cargo claim adjusting, which will provide on-line service to access claim status and claim analysis reports.

Sincerely,

Global Logistical Connections, Inc.



All Risk Insurance

GLC's Client Company Name: _____

Please confirm and select one below:

☐ **Purchase** "All Risk Cargo Insurance" for the following:

Shipment # _____ (Master Bill/House Bill/ Container #).

Shipment # _____ (Master Bill/House Bill/ Container #).

☐ **Decline** "All Risk Cargo Insurance" for the following:

Shipment # _____ (Master Bill/House Bill/ Container #).

Shipment # _____ (Master Bill/House Bill/ Container #).

☐ **Purchase** "All Risk Cargo Insurance" for **all** shipments that GLC is handling for our company.

☐ **Deny** "All Risk Cargo Insurance" for **all** shipments that GLC is handling for our company.

Client Representative Print Name

GLC Representative Print Name

 X _____

 X _____

Client Representative Signature

GLC Representative Signature

Date

Date



New Customer Form

Company Information

Company Name:

Registered Company Address:

City:

State:

ZIP Code:

Country:

Phone:

Fax:

Billing Address:

City:

State:

ZIP Code:

Country:

Business Information

Date Business Commenced:

Tax ID #:

DUNS#:

Type of Business Entity:

Sole Proprietorship:

Partnership:

Corporation:

Other:

Network Information

Are you part of any network?

If yes, please check all that apply

☐

WCA

☐

WFN

☐

WWPC

☐

OTHER:

Accounting Information

Accounts Payables Contact:

Email:

Phone:

Fax:

Security Information

Is your company currently involved in C-TPAT or any other security programs?

If you are a participating member of C-TPAT please provide your SVI #

If you are participating in any other security programs please list them here.

Agreement

1. The undersigned agrees to pay all collection costs, court costs, and legal fees incurred to collect delinquent balances.
2. I/We certify that the foregoing information is complete, accurate, and voluntary for the purpose of obtaining credit in connection with our business.

Signature:

Print Name:

Title:

Date:

Personal Guarantee

In consideration of credit being extended by GLC to Applicant, I/we hereby personally guarantee to GLC payment of any obligation of Applicant and agree to be bound to pay GLC on demand any sum that may become due to GLC from Applicant. It is understood and agreed that this guaranty shall be a primary, absolute, continuing and irrevocable guaranty and indemnity for such indebtedness and will not be subject to any counterclaims, set-offs, other deductions or defenses. I/We hereby waive notice of default, non-payment or non-performance, dishonor, protest, presentment, diligence, promptness, creation, renewal, accrual, extension, proof or reliance and agree to be bound by all applicable terms and conditions set forth in this Application, including the Terms and Conditions. This Guaranty will not be released, discharged, terminated, modified, affected or impaired by any occurrences or circumstances whatsoever, including without limitation, any insolvency, bankruptcy, reorganization or other similar proceeding affecting Applicant or its assets or any negotiations or course of dealing between GLC and the Applicant. If any of the undersigned is not an "applicant for credit" under 12 C.F.R. Section 202.2(e) of the regulations enacted under the Equal Credit Opportunity Act of 1974 ("ECOA"), such person acknowledges that (a) this guaranty has been executed to provide credit support for Applicant under this Application, and (b) such party was not required to execute this guaranty in violation of 12 C.F.R Section 202.7(d) of ECOA. This guaranty shall be binding upon the heirs, administrators, successors and assigns of the undersigned.

Signature:	Signature:
Print Name:	Print Name:
Title:	Title:
Date:	Date:



Automatic Milestones/online Web-Tracker access

Dear Valued Customer,

Thank you for choosing Global Logistical Connections, Inc.

As part of our customer service experience, below you will enjoy access to automatic email status notification and our online web portal TRACKING system.

Please complete the below form with the contact information you would like to have access to these automatic notifications from the system.

Contact name: _____

Position: _____

Direct Phone Number: _____

Email: _____

Please see our available automatic email notification milestones and put an X next to the notification you wish to receive, if you do not select any we will automatically set up all notifications.

IMPORTS	
New Milestones	Mark
Cargo Booked	
ISF commenced	
ISF Match	
Departure from first load port	
Import customs clearance commenced	
Arrival at final discharge port	
Customs cleared	
Estimated Delivery Date advise	
Cargo delivered	

EXPORTS	
New Milestones	Mark
Cargo Booked	
Export Cleared	
Departure from First Load Port	
Arrival at Final Discharge Port	



Warehouse Inbound Orders	
New Milestones	Mark
Created	
ETA	
Arrived	
Unloaded	
Put Away	
Finalized	

Warehouse Outbound Orders	
New Milestones	Mark
Entered	
Sent to Pick	
Finalized	
Released	

Sincerely,

Global Logistical Connections INC.